

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, June 10, 2024

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, June 10, 2024, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: David Watts, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member

Board member(s) absent: Charles Whisenant, Board Member

Also, present were Attorney Mallory Brown, Personnel Administrator Christy Kelley, Personnel Specialist Terri Brown.

I. CALL TO ORDER

Chairman David Watts called the meeting to order.

Chairman Watts asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Secretary Tim White offered the invocation.

III. PLEDGE OF ALLEGIANCE

Board Member Michael Clay led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Watts asked for a motion to approve the meeting agenda. Vice Chairman Penni Windsor made a motion to approve the agenda. Board Member Michael Clay seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Watts asked for a motion to approve the minutes of the Regular Board meeting held on Monday May 13, 2024. Secretary Tim White made a motion to approve the minutes. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman David Watts asked for Public Comments.

There was None.

VII. OLD BUSINESS

Personnel Board - Chairman Watts asked for a motion to approve the Pay for Performance Plan. A motion was made by Board Member Michael Clay to table the item

to further look into and discuss, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.

Revenue - Chairman Watts asked for a motion to approve the request from Revenue Commissioner Michael Johnson to add a Deputy Revenue Commissioner position. A motion was made by Board Member Michael Clay to table the request until Commissioner Michael Johnson is prepared to present, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast

VIII. NEW BUSINESS –

Personnel Board –Chairman Watts asked for a motion to approve Resolution 24-01 recommending merit increases for all eligible employees Fiscal Year 24-25 A motion was made by Vice Chairman Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.

Revenue –Chairman Watts asked for a motion to approve the request from Revenue Commissioner Michael Johnson to extend the temporary assignment of Angela Foster in the Mapping & Appraisal Administrator position. A motion was made by Vice Chairman Penni Windsor, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no “nay” votes being cast.

Sheriff – Chairman Watts asked for a motion to approve the request from Sheriff Phil Sims to change the years of experience for an Investigator to 2 years instead of 3 years. Vice Chairman Penni Windsor made the motion, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Watts asked for a motion to approve changes to Exempt employee’s status affected by the new U.S Department of Labor final rule. A motion was made by Vice Chairman Penni Windsor to table the item to further look into and discuss, duly seconded by Board member Michael Clay. The motion was carried by voice vote with no “nay” votes being cast.

Legal Update – Board Attorney Mallory Brown stated there was nothing at this time.

IX. Staff Report – Personnel Administrator – Christy Kelley

Personnel Update – June 7th, 2024

June 10th, 2024 – Board Meeting

New Hires

Name	Position	Hire Date	Step Hired At
Andra Briscoe	Custodian	05/20/2024	102-1
Carleigh Fortner	Appraisal Tech I	05/20/2024	104-1
Jennyfer Rios Reyes	Appraisal Tech I	05/20/2024	104-1
Jesse Mata	Corrections Officer	05/20/2024	106-1
Jon W. Brasher	Deputy *Rehired was Sgt. previously	06/04/2024	108-3*
Erick B. Chester	Temporary Road Worker – Dist. 1	06/04/2024	N/A \$11.00
Bryson Cowan	Corrections Officer	06/04/2024	106-1

Terminations

Name	Position	Termination Date
Raechal Dollar	Corrections Sergeant	05/05/2024
David Harding	Corrections Officer	05/26/2024
Karen Young	Admin Assistant – Engineering *Retired	05/31/2021
Meagan Long	Probate Clerk	06/07/2024

Promotions, Demotions & Transfers


Effective 04/08/2024: APPRAISAL – Nancy Dehart was promoted from Appraisal Tech I to Appraiser I Personal Property.

Employee Wellness Screenings

Another on-site wellness screening will take place on Tuesday, July 2nd, from 11:30 am – 2:30 pm, in the Commission Chambers on the third floor. All employees and department heads will be notified about the screening.

X. ADJOURNMENT

Chairman Watts asked for a motion to adjourn the Personnel Board meeting. Secretary Tim White made the motion, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no “nay” votes being cast.



Secretary Tim White
Marshall County Personnel Board
Meeting Date: June 10, 2024

7-22-24

Date